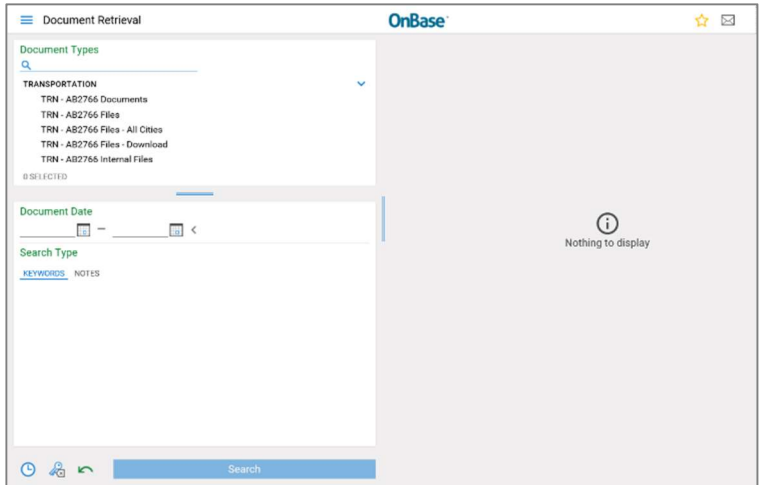
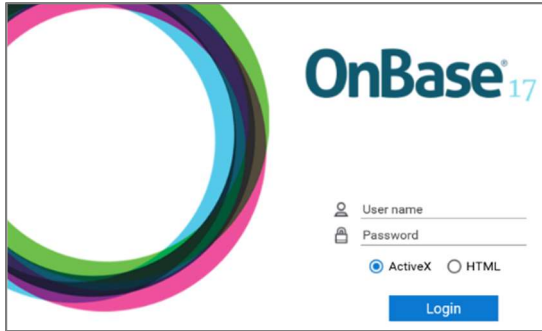


# How to **CHECK** Your AB 2766 Annual Report Status

## STEP 1: LOG IN

- A.** Log in to the **OnBase** system by visiting:  
<https://onbase-pub.aqmd.gov/SAppNet>

You should see this screen:



- B.** Enter your **USER NAME** and **PASSWORD**.  
**C.** Select either **ActiveX** or **HTML**. (ActiveX users must have ActiveX enabled.)

**NOTE:** Pop-up Blocker must be turned off.

## STEP 2: GET STATUS

- A.** Click the Menu drop-down button.

**TIP:** To make a correction, click the **Clear Keyword** button.

- B.** See that **Document Retrieval** is highlighted.

To start over click **Clear All**.

- C.** In **Document Types** under **TRANSPORTATION** select

**TRN - AB2766 Files**

- D.** In **Search Type** select **KEYWORDS**

**Year** – enter: “2018”

**Email Address** – Plan preparer’s email

**AB2766 DocType** – Select ANNUAL REPORT or ANNUAL REPORT – RESUBMITTAL

Click the blue search button to find your document.

Search

**NOTE:** The files displayed will match the Keywords selected. This field will show the **DATE**, **FILE TYPE** (Annual Report or Correspondence), **CITY/COUNTY NAME**, **REPORT STATUS**, and **YEAR**

**SUBMITTED** - report successfully uploaded to the OnBase System

**PENDING** - report is under review

**QUESTIONS** - report needs clarification/SCAQMD staff has questions

**INCOMPLETE** - requires submittal of a revised Annual Report

**RESUBMITTAL** - revised report submittal

**COMPLETED** - report has been accepted by SCAQMD staff

